

VIRGINIA: At the Continued Meeting of the Board of Supervisors held at the Bland County Courthouse, Bland, Virginia, on the fifth day of April 2017 at 4:30 p.m., the following duly elected and qualified members were present or absent.

PRESENT: Karen Hodock, Randy Johnson, Nick Asbury, Adam Kidd

ABSENT: None

ALSO PRESENT: Dr. Eric Workman, County Administrator; Sharon May, Deputy Clerk; Teresa Tolbert, Finance Manager

CALL TO ORDER

Chairman Nick Asbury called the April 5, 2017 Board of Supervisors' continued meeting to order.

APRIL 5, 2017 MEETING

\*\*\*\*MOTION to approve the agenda as presented was made by Randy Johnson and seconded by Adam Kidd.

Vote passed unanimously

AMEND FY18 BUDGET CALENDAR

\*\*\*\*MOTION to amend the FY18 budget calendar as presented was made by Adam Kidd and seconded by Randy Johnson.

Vote passed unanimously

BUDGET WORK SESSION

Dr. Eric Workman gave the following updates

- Levies No proposed change
- County Personnel
  1. Health Insurance – 2% increase in cost for FY17/18 budget (Action is needed to stay with Local Choice as the Health Insurance with a County Contribution of \$664 a month for full time employees at the April 25<sup>th</sup> meeting.)
- Salaries
  1. VRS- All members are now paying 5%
  2. The General Assembly approved a 2% increase in the salaries of comp board employees. The FY18 budget includes a 2% salary increase.
- Sanitation and Waste Removal
  1. The cost for curb side trash pickup will increase from \$192,000 to \$220,260. The cost for the department is \$390,000, which includes the disposal, tire collection, household hazard materials, recycling, and litter control programs. Revenue is tracking in FY17 at \$314,230. The quarterly bill is \$36.00

• Library

1. Bland County Public Library funding is recommended to stay at the same level of funding as was appropriated for the regional library in FY17:

Local	\$137,845
State	\$33,992
Fines and Fees	\$1,000
Total Anticipated Revenue	\$172,837

• Parks and Recreation

1. We received a donation of \$75,000 in FY17 to be used for county projects. We used \$25,650 of those funds as the cash match to the 911 radio grant we received in FY17. Thus, leaving approximately \$49,350. It is recommended that those funds be expended in the following task:
  - a. Sealing Park Walkways (4 parks) \$6,178
  - b. Mulching of Parks (4 parks) \$3,600
  - c. 6x6 Mulch Border (4 parks) \$3,200
  - d. Hollybrook Drainage Issue \$2,500
  - e. Parking Improvements (Bland) Estimate Needed
  - f. Basketball Court Cap (Hollybrook) Estimate Needed

• Bland Community Water Project

1. Anticipated cost \$2,563,000
2. USDA Grant \$1,000,000

- 3. USDA Loan \$1,463,300 (1.7% interest/40-year term)
- 4. MRPDS Grant \$100,000
- 5. Project increases water production for 40,000 GPD to 200,000 in the Bland Community
- 6. Project replaces main water lines as well as corrects the current 40% water loss
- 7. Anticipated budgetary savings in operation and maintenance approximately \$58,000
- 8. Anticipated annual project debt service \$52,000
- Rocky Gap Greenway
  1. This has been a grant funded project from the beginning. The county has a total of approximately \$500 invested in the project.
  2. Construction started in FY17 on the sidewalk and lighting phase. This should be nearing completion by the end of FY17.
  3. Grant funding has been acquired for Phase I, renovation of the Phoenix Bridge, Veterans Memorial Parking, and connector trail to Phase II. We are still awaiting notice from the CTB regarding another grant that would fully fund this project.
  4. Anticipate construction continuing through FY18.
  5. No county funds budgeted for this project in FY18.
- Bland County Telecommunications Expansion (Hollybrook)
  1. \$50,000 of grant funds from DHCD was obtained to develop a county wide telecommunications plan. The plan was completed in 2016.
  2. The county was recently awarded funding for the Hollybrook Extension Project. The county's match for this project will be in the form of in-kind labor. Therefore, there are no county funds budgeted for this project.
- Information technology
  1. We currently fund IT and our broadband expenses through our professional services agreement. We obtain 20 hours a month of services. This has worked for us for several years; however, we need to expand IT services. The cost of hiring a full-time IT position that is competent to address our issues is a concern. We could use IT services three days a week, however, it is recommended that we start out with services two days a week.
- Comprehensive Planning
  1. We have been working on redoing the comprehensive plan for two years. We have made a lot of progress, but the overall position is that we need an increased effort to develop a viable plan. It is recommended that we modify our agreement with Mt. Rogers Planning District Commission for the FY18. Mt Rogers will provide us with a designated staff person one day a week to focus on the comprehensive planning and to work with our planning commission. The cost for one day a week service is \$10,000 for the year. We will provide that individual with space in the County Administration to work.
- Courthouse Security
  1. Courthouse security improvements are needed. In FY17, additional cameras were added and the bushes in the front are to be removed. It is recommended that in FY18, the hiring of security staff and placing them at the rear entrance. The front entrance will be closed to the public. Modification will be needed at the rear entrance to accommodate security measures and metal detector. The cost the first year is expected to be the highest. In FY18 the projected cost is approximately \$79,000 to \$95,000.
- Tourism
  1. It is recommended that the tourism coordinator not be funded in FY18, but funding resume in FY19. Resources to fund capital projects are needed in FY18. Resuming the position in FY19 should coincide with further development along the interstate corridor.
- Revenue
  1. CRIFA – No revenue inserted for CRIFA since we do not know the outcome of the repayment associated with the rebate due Pepsi.
  2. PILT – It is unknown regarding Federal Funding at this time. Therefore, \$40,000 is budgeted in projected revenue.
- Items Not Addressed in FY18 Budget
  1. General Registrar/Extension/Ag Location
    - a. A new site is requested for these offices. Additional parking is needed, especially on court days and for customers at the grocery store. The existing building has several structural issues. Options are being explored and there is not a recommendation at this time.
    - b. Fairgrounds
      1. The Fair Association is still working on constructing a new horse stall.
      2. They want to meet with County Administration on Monday, April 10<sup>th</sup> at 10:00 am.

- School Board

1. The School Board is meeting Thursday, April 16<sup>th</sup> to approve the budget request. Since we do not have a formal budget request, there will not be a recommendation until the next budget work session.

CONTINUE

\*\*\*\*\* MOTION to continue this meeting until April 12, 2017 was made by Adam Kidd and seconded by Karen Hodock.

Vote passed unanimously

  
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Nick Asbury, Chairman

  
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Eric Workman, Clerk of the Board